

### Call to Artists – Prequalified Artist Roster

The Town of Halton Hills is creating an artist roster of prequalified artists\* and artist teams for future public art utility box projects. Artists will be kept on the roster for 3 years. Artists on the roster will be informed of future opportunities which could include direct commissioning of work or invitations to participate in calls for proposals limited to artists on the pre-approved roster. **Inclusion in the prequalified artist roster does not guarantee a commission of artwork.** The Town cannot guarantee any specific location, or a display duration for placement opportunities that may be offered to members of the roster. The Town foresees wrapping or painting 2-4 boxes/year.

\*As per the Town of Halton Hills Public Art Policy (2016) a professional artist is: A person, who is objectively recognized as an artist, possesses training, skill, and/or experience in his or her artistic discipline; is active in and committed to his or her art practice, and has a history of public presentation.

#### Eligibility:

*Under Wraps* (vinyl wraps of utility boxes) is open to Canadian professional artists. *Bell Box Murals* is open to Canadian professional artists who can be on site to complete the work.

Artists who applied to the roster in 2022 through an *Under Wraps* or *Bell Box Murals* artist call and were notified of acceptance, do not need to reapply.

The Town encourages a diversity of applicants, including but not limited to race, ethnicity, national origin, gender, gender identity, gender expression, sexual orientation, age, disability, socioeconomic status, class, and religion.

#### Process:

The Public Art Advisory Board will review the submissions for the prequalified artist roster and will recommend artists or artist teams for inclusion on the roster.

#### Evaluation Criteria:

The Public Art Advisory will assess the submissions out of a 20-point scale using the following criteria:

Criteria	Point Value
Artistic merit, including quality of work, originality, and artistic excellence in the field of contemporary art;	10 points
Readability of the artwork when transferred to the intended 3D surface and adherence to the technical requirements;	5 points
Qualifications and professional experience of the artist(s), specifically the ability to meet the technical requirements as specified in the call and execute a project of this scale within the budget, timeline and criteria developed.	5 points

**Submission Requirements:**

Please read all components of this Call to Artists – Prequalified Artist Roster prior to completing your submission. A complete submission package includes the following documentation in **one PDF**:

- a) Letter of interest (1 page maximum): a written description of why the artist or artist team is interested in public art opportunities, applicable experience, and how their practice relates to public art. If submitting as an artist team, please include only ONE letter of interest (maximum 2 pages) for the submitting team together with Artist’s CV for all team members. Artist teams must clearly identify the roles and responsibilities of the various team members and identify the project lead for the team
- b) Artist’s CV
- c) A link to the artist’s website and/or social media accounts used for artistic work
- d) Up to 5 images of past work. Please include a brief description of the artwork/project, and installation site
- e) Artist declaration: use the form provided below

Incomplete applications will not be adjudicated.

Accommodations are available for all parts of the application process. Please advise the Public Art staff of any measures you feel you need to enable your application to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

**Submissions should be uploaded to:**

[This Box link](#)

### **Reserved Rights of the Town of Halton Hills**

Proponents shall bear all costs and expenses incurred by them relating to any aspect of their participation in this Artist Roster, including all costs and expenses related to preparation of submission materials.

The Town, at its sole discretion, may request clarifications or request additional information, as deemed necessary to evaluate the submissions. The Town retains the sole discretion to determine whether a submission is responsive and if the prospective artist or artist team is capable of performing the Work. The Town reserves the right, at its sole discretion, to determine the number of prequalified artists or artist teams. The Town reserves the right to not proceed with awarding a contract.

### **Additional Information or Questions Regarding this Opportunity**

Please refer to the Town of Halton Hills [Public Art Master Plan](#) for additional details about public art in Halton Hills.

For information or questions regarding this Artist Roster, please contact:

[publicart@haltonhills.ca](mailto:publicart@haltonhills.ca)

Please indicate your interest in participating in the following programs. **Select one or both boxes:**

- Under Wraps – Vinyl wraps of utility boxes
  
- Bell Box Mural Program – Must be able to travel to Halton Hills to paint murals.

Please sign and date below.

### **Artist's Declaration**

The following Declaration is to be signed by the artist or artist team and submitted as part of their submission to the Artist Roster:

I hereby declare that the information provided herein is true and correct to the best of my/our knowledge.



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Issue Date: March 20, 2023

Closing Date: May 1, 2023

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_